

Regular Meeting of Pinetop Fire Board
Monday November 17, 2014, 4:30 pm
Pinetop Fire District Station 110
1845 S. Pine Lake Rd, Pinetop AZ 85935

Members Present: John Rowlinson, Bob Scheuneman, Scott Powell, Carla Bowen and Doug Wright. Others Present: See attached sign in sheet.

I. Call the meeting to Order: John Rowlinson called the meeting to order at 4:30 pm.

Roll Call of Board Members: Board members present, John Rowlinson, Scott Powell, Doug Wright, Carla Bowen and Bob Scheuneman.

II. Call to the Public: None

III. Chairman Report: John Rowlinson provided his board chairman report.

IV. Consent Agenda

1. *Approval of Minutes of Board Meeting held on October 20, 2014. Approval of executive session held on October 20, 2014.*
2. *Approval of Warrants paid in October 2014:*
3. *Approval of financial reports:*
4. *Approval of Chief Report*

Board chairman asked if any board members would like to remove an item from the consent agenda and place it under board business.

Carla Bowen requested the financial reports be removed. She had a question on the Profit and Loss Budget report, Capital Outlay: Equipment Purchase, in reference to the purchase of the Ambulance. Chief Morgan explained that the purchase of the ambulance budgeted amount was \$165,000 with \$50,000 in contingency funds.

Carla Bowen moved to approve consent agenda except for financial reports; Scott Powell seconded the motion. Motion passed unanimously 4-0 (Doug Wright was not present)

Carla Bowen moved to approve financial reports, Bob Scheuneman seconded the motion. Motion passed unanimously 4-0 (Doug Wright was not present)

V. Board Business

1. Discussion/Consideration/Possible action: Swearing in of elected board members:
John Rowlinson and Bob Scheuneman were sworn in by Doug Wright. Chief Morgan advised the new members that they are subject to the new training requirements for board members, established in SB 1387.
2. Discussion/Consideration/Possible Action: Election of officers
Bob Scheuneman commented that he feels John Rowlinson is doing a good job as chairman, and Doug Wright (as Clerk) is a great representative for PSPRS board. Carla Bowen moved to leave the officers in place as they currently exist, Scott Powell second the motion. Motion passed unanimously 5-0.
3. Discussion/Consideration/Possible Action: Pinetop Fire District Certificates of Participation
The broker with Stifel has presented the district with the opportunity of reissuing our Certificate of Participations, which were used to finance the Station 110. The estimated savings in interest would be \$568,647. Should the district decide to engage Stifel in the process and move forward with this option, better detailed numbers would be available when Stifel present the information to the board. Chief Morgan would also like to look at other opportunities that would be less restrictive in an early pay off of the debt. He would

like to get additional information before making a decision in moving forward.

No action was taken on the agenda item

4. Discussion/Consideration/Possible Action: Broadcast burn of County Club Fire exit area

Chief Morgan has meet with Dave Reisner with US Forest Service, they have developed a plan to perform some prescribe burning behind the country club area. Due to the moisture we received over the weekend the date has been moved to Wednesday, if weather conditions allow. The crews will take this opportunities to conduct some training during the broadcast burn.

Bob Scheuneman has been in contact with Dave Reisner working on this project in the past. He would like the district to be prepared to advise the public as to what is being planned and will be going on.

No action taken on this agenda item

5. Discussion/Consideration/Possible Action: Maintenance of equipment, including the Zoll Heart Rate monitor Series E & M

Chief Morgan and Bob Scheuneman meet with the community's director of the White Mountain County Club, concerning potential donation that would be made to the district. During that conversation the condition of our equipment was discussed. Chief Morgan is bringing this to the board's attention so they can start looking at a capital replacement program, to schedule the replacement of equipment and fund for those replacements. Two of the Zoll monitors the district is currently using are 14 years old and are no longer supported for maintenance. Through Chief Morgan research on recommendation of useful life of equipment, he has learned that the Zoll monitors have a 1-year warranty with extended warranty after that, and a useful life of 7-years with a reserve life thereafter. Two of the M Series monitors are 14 years old; the other two E Series are 7 years old. Maintenance agreements are purchased on them which include the updating of the software for the equipment. Maintenance has been occurring on the EMS equipment, including these monitors. Currently, there is not a replacement program for apparatus and or equipment in place.

Doug Wright mentioned that most departments are using these monitors currently; older equipment may be adequate with the updated software on it. He would like additional information on equipment that is be considered for purchase; some of the features on this type of equipment isn't used and may not be necessary.

Bob Scheuneman; this goes back to discussion from months ago when he generated conversations on maintenance. Staff should have maintenance logs and at budget time should be able to provide the information on what equipment needs replaced. The board should have information on what equipment and vehicles need to be replaced and when.

John Rowlinson moved that staff bring the cost of replacing type M and E Series monitors to the members of the board at the next board meeting. Scott Powell seconded motion. Carla Bowen moved to amend motion to include; where the funds for purchasing equipment will come from.

Motion as amendment passed unanimously 5-0

6. Discussion/Consideration/Possible Action: Hydrant testing on Ponderosa Water District:

Bob Scheuneman requested this item be placed in the agenda; he has been in communication with Paul Colarich, chairman of board for Ponderosa Water District. Mr. Scheuneman is concerned with the testing of the hydrants within the water district. Bob has been informed that Pinetop Fire District does the testing of hydrants with the supervision of an employee of the water company. He is not certain that this is being done. Mr. Scheuneman stated the Paul Colarich would be willing to meet with Pinetop Fire District to discuss hydrant testing and the Ponderosa Water District area.

Chief Morgan advised the board that per title 48, which water districts are formed, there is no specifications of regulations, they are controlled by the bylaws of their boards.

Carla Bowen has done research on water district, she feels if the water district don't allow flow testing the public should be informed. She stated the water districts don't want to flow test because it clouds the water for a day or so and water company doesn't want to get complaints.

Chief Morgan stated that he has not meet Randy Robbins, the manager of Ponderosa Water District, to date. He is waiting for our ISO audit to be complete; flow testing is part of that audit. 40% of the grade is based off of the water supply and infrastructure. When Chief Morgan receives the report he want to see what that section on the report looks like. He wants to evaluate the water report and see how it is impacting the district. At that time he can meet with the water boards and explain to them the implication of not doing flow testing. It is a direct tax on the homeowners through insurance rates. The district has adopted fire codes as well; those codes give Pinetop Fire District certain parameters which the water boards can be educated on.

Scott Powell feels we are in unique position to better our relationship with Ponderosa Water, though Chief Morgan explaining to them the ISO rating and its effect, which will encourage testing all of the time.

Richard Wallace stated that the biggest problems he sees; is the perception issue with the public as to who is responsible for fire hydrants, and the challenges with having seven water districts within our district, to coordinate the inspection and flow testing of the hydrants. It has been challenging with Ponderosa Water because they do not allow us to do what the other waters districts allow.

John Rowlinson recommended working with Paul and Randy and our staff to make the needed changes.

Bob Scheuneman asked if it would be advantageous to wait for ISO report. Chief Morgan feels would be better to meet with Paul now, as it could be the first of the years before we receive the completed report. Bob will set up a meeting with Paul and Chief Morgan.

No board action was taken.

7. *Discussion/Consideration/Possible Action: Alternative Revenue Resources*

Chief Morgan presented a report from Fire Recovery which shows potential revenues from billing responses to incidents and fire inspection. Fire Recovery has also offered to do our ambulance billings at 6% of collection fee. Currently we are paying 8% to a local billing company. Fire Recovery also has a Fire inspection program which ties in with annual renewal of business license; accessing fees for inspections at time of annual business license renewals.

Carla Bowen is concerned with the business fees, as a large portion of local businesses are outside of the town boundaries.

Fire Recovery provided the proposal based off of the services the district provide on a daily bases, the district wouldn't have to do everything in the proposal. A workshop could be scheduled with Fire Recover. Fire Recovery would send a representative to discuss the programs available with the board. Then the board could decide which programs they are interested in and discuss the fee structures which would be needed.

John Rowlinson requested to get additional information and then schedule a workshop to discuss it.

VI. *Summary of Current Events/Chief Report.*

John Rowlinson thanked the crew members who participated in the Safety Program given to local schools.

VII. *Future Meeting Dates and Items for Future Agendas -*

Next regular board meeting scheduled for Monday December 15, 2014 at 4:30 P.M.

VIII. *Announcements: none*

IX. **Adjournment**- Scott Powell moved to adjourn; Carla Bowen seconded the motion. Motion passed unanimously 5-0. Meeting adjourned at 5:57 P.M.

Respectfully Submitted

Charlotte Williams

Approved