

Regular Meeting of Pinetop Fire Board
Monday October 20, 2014, 4:30 pm
Pinetop Fire District Station 120
5976 Buck Springs Rd, Pinetop AZ 85935

Members Present: John Rowlinson, Bob Scheuneman, Carla Bowen and Doug Wright. Others Present: See attached sign in sheet.

I. Call the meeting to Order: John Rowlinson called the meeting to order at 4:33 pm.

Roll Call of Board Members: Board members present, John Rowlinson, Doug Wright, Carla Bowen and Bob Scheuneman. Scott Powell was absent.

II. Call to the Public: None

III. Chairman Report: John Rowlinson provided his board chairman report.

IV. Board Business:

1. Discussion/Consideration/Possible action: Presentation by County Assessor Cammy Darris and Jimmy Jayne on Taxing Process

Cammy Darris gave a presentation on the taxing procedure in Navajo County as it pertains to Fire Districts. Explanation was provided on how properties are valued, and how taxes are assessed on a percentage of the house value. AFDAT taxes are based on total assessed values in Navajo County. The district receives a percentage of the AFDAT tax which is proportional to the percentage of Pinetop Fire District tax levy amount of the total taxes levied by all Fire Districts within Navajo County.

2. Discussion/Consideration/Possible Action: Employee Health Insurance

Mark Whitcomb with BCBS provided the board with an explanation of the options in renewing our employee health insurance. The district can renew in December 2014 or can extend our current rates through December 2014 and renew effective January 2015. There is approximately a 4% increase in rates on the renewal for Jan 2015. Health Savings Account plan would increase to a \$3500 deductible from the current \$2600 or \$3000 deductible.

Carla Bowen motioned to enter into a renewal agreement with BCBS selecting the extension option and the 2015 BCBS plan. Doug Wright seconded the motion. Motion was amended by Carla Bowen to authorize the chief to sign the agreements, seconded by Doug Wright. Motion passed unanimously 4-0.

3. Discussion/Consideration/Possible Action: Employee Group Life Insurance:

Our current policy with The Standard Insurance Company provides \$25,000 of death benefits per employee. Previously the district had an accident and sickness policy which included a \$25,000 death benefit for both full-time and reserve employees, the board elected not to renew those policies. This proposal from The Standard Life Insurance will increase full-time employee benefits to \$50,000 and would add benefit amount of \$25,000 for reserve employees.

Carla Bowen moved to approval the proposal from The Standard Insurance Company, Doug Wright second the motion. Motion passed unanimously 4-0.

4. Discussion/Consideration/Possible Action: Status update on legal actions with TruckWorks

Pinetop Fire District received a response from TruckWorks on Friday; it appears they are moving the process into the court decision. Pinetop Fire District filed a formal offer of judgment to include \$171,500 plus reasonable attorney fees. If they accept, we receive the \$171,500 and the judge will determine the reasonable attorney fees.

John Rowlinson motioned to go forward with offer of judgment as recommended by our

attorney, Bob Scheuneman second the motion. Motion passed unanimously 4-0.

5. Discussion/Consideration/Possible Action: Regional Dispatch Center

Update on the regional dispatch center is provided in the chief's report. Chief attended Pinetop Lakeside town council meeting, where he talked with Chief Wheeler. They will be meeting with Chief Shelley to discuss recommendation to be made to the regional committee.

Bob Scheuneman was concerned with the direction the dispatch center was going, he wanted to understand what the current situation is. Per Chief Morgan, currently the committee is looking at which CAD system will work; there are two systems in use. They are trying to determine if the systems will migrate together or what the options are for a CAD system. Both CAD vendors will be providing a demonstration to the committee. Chief Morgan will continue to provide report with updated information.

6. Discussion/Consideration/Possible Action: Review of Pinetop Fire District Disciplinary Appeal Policies and Procedures:

Pursuant to A.R.S. §38-431.03(A)(3), the board may convene into executive session for the purpose of discussion of legal advice with an attorney.

Chief Morgan informed the board the discussion will be about disciplinary procedures not about any specific employee.

Carla Bowen motioned to go into executive session for legal advice; motion was second by Doug Wright. Motion was passed unanimously 4-0. Board adjourned into executive session at 6:01 pm. Board return to public session at 6:28 pm. No action taken.

7. Discussion/Consideration/Possible Action: Consent agenda process

Chief Morgan explained how consent agenda can be used to take care of day-to day business in one motion, making the meeting more efficient. Any consent agenda item can be removed from the consent agenda and be considered separately if a member or the board or public request it to be.

John Rowlinson would like to streamline the meeting, he is in favor of doing a consent agenda process as outlined. Doug Wright commented it makes sense, most organizations use consent agenda. He would like brief recommendation for each item with some detail provided in the board packet. Chief's report would be added to consent agenda as well. Chief Morgan will provide a face sheet with that information.

No board action taken.

V. Consent Agenda:

1. Approval of Minutes of Board Meeting held on September 15, 2014. Approval of executive session held on September 15, 2014.
2. Approval of Warrants paid in September 2014.
3. Approval of financial reports.
4. Target Solutions Renewal.
5. Zoll Warranty and Preventive Maintenance Renewal
6. Otis Elevator Service Contract Renewal

Each consent agenda for Target Solutions, Zoll and Otis Elevator has been in place in the past and is up for renewal, the renewal rate exceeds the amount authorized by the chief.

Doug Wright motioned to approve consent agendas, including the chief report; Carla Bowen seconded the motion. Motion passed unanimously 4-0.

VI. Summary of Current Events/Chief Report.

1. Chief Report
 - a) Employee Meetings

- b) Open House
- c) Arizona Budget Projections and impacts to Fire District
- d) Regional Dispatch
- e) ISO Audit
- f) Hydrant Inspection
- g) New Ambulance
- h) Alternative Revenue

VII. *Future Meeting Dates and Items for Future Agendas -*

Next regular board meeting scheduled for Monday November 17 at 4:30 P.M. Will include elected members and appointment of positions.

VIII. *Announcements: None*

IX. *Adjournment*- Doug Wright moved to adjourn; Bob Scheuneman seconded the motion. Motion passed unanimously 4-0. Meeting adjourned at 6:42 P.M.

Respectfully Submitted

Charlotte Williams

Approved