

Regular Meeting of Pinetop Fire Board
Monday July 19, 2020
Pinetop Fire District Station 11
Video & Conference Available
1845 S. Pine Lake Rd, Pinetop AZ 85935

Call the meeting to Order: John Rowlinson Called Meeting to order at 5:00 pm

Roll Call of Board Members, Kurt Alcumbrac, John Rowlinson, Carla Bowen, and Doug Wright

Gabe Buldra and Sara Simonton were present by video conferencing

I. *Call to the Public:* Brad Baker and Ernest Lawes both stood up and gave a brief summary of who they are and why they would be good candidates for Board Members to take the place of Ed Cibbarelli and Kurt Alcumbrac.

II. *Consent Agenda Board Business*

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

1. Approval of Minutes of Board Meeting held in June 2020
2. Approval of Warrants paid in June 2020

Carla Bowen made the motion to approve the consent agenda as presented, seconded by Kurt Alcumbrac seconded, motion carried unanimously 4-0

IV. Board Business

1. Discussion/Consideration/Possible Action re: Acceptance of Mr. Kurt Alcumbrac's Resignation from the Board.

Discussion concerning Mr. Alcumbrac leaving his board position. He was asked by the other board members if he was sure he wanted to do it and he told them he was sure due to personal and medical reasons. He will surely be missed.

Carla Bowen Made the motion to regretfully accept Mr. Alcumbrac's resignation from the fire board, in good standing and with gratitude for his exemplary service. Seconded by Doug Wright, motion carried 3-0.

2. Discussion/Consideration/Possible Action re: Appointment of Board Members.

There were three letters of interest submitted, one of the people who had sent in a letter did not show. Ernest Lawes and Brad Baker were the only two present at the meeting. Chief Morgan brought up the fact the Mr. Lawes had already submitted his electoral packet to the county to "run" for the board, upon doing so would permit him to be classified as the "incumbent". Mr. Lawes would take Mr. Alcumbrac's place. If no one else was running for the positions this fall we would not have to have an election which would save the district approximately \$8000.00.

There was some discussion about the process and information.

Carla Bowen made a motion to appoint Mr. Lawes to fill Mr. Alcumbrac's position effective immediately. Seconded by Doug Wright, motion carried 3-0.

Carla Bowen made the motion to accept Mr. Baker to fill Mr. Cibbarelli' s vacancy effective immediately, both were seconded by Doug Wright, motion carried 3-0

3. Discussion/Consideration/Possible Action re; Presentation of the July 2020 Financial reports

Gabe Buldra via video conference gave the financial presentation all documents included in packet.

Highlights are Navajo County Revenue for June which was over budget approximately \$8282.00

Non-Levy Revenue was under budget by \$168,645, wildland fire billings were just getting under way but we should see some of that coming in by next meeting.

Expenses for June were under budget by \$32,395. The rest of expenses are right in line for the budget except for Personnel which was over due to Wildland Billing.

Year to date we are under budget by about \$618,000 relative to grant opportunities or billings. Wildland fire also is included.

Year to date expenses were also under budget by about \$199,000. this includes personnel expenses from the fires we have been on offset by vehicle maintenance costs for the engines and pump repair which were unexpected.

We should see an increase in Ambulance Revenue as well as Wildland Revenue in the coming months. Both are up in Runs and Fires.

Cash position is \$3,570,607 which is \$457,127. less than May 31, 2020 and about \$300,000.00 more than this time last year. Cash is sufficient for the foreseeable future. There is no need for a draw on our county line of credit.

79% personnel Ops at 16 % Admin 5% and 2% communications.

Just for information, Pension Liabilities increasing this year, ASRS increased and PSPRS has some increases also with substantial impact to district at approximately \$120 to \$160,000.00 when paid out.

John Rowlinson congratulated the Chief and staff for keeping expenses down and watching how they are spent.

Carla made a motion to accept the June 2020 Financial Reports as presented, seconded by Doug wright, motion passed unanimously 3-0

4. Discussion/Consideration/Possible Action re; updates on Covid-19

Chief Morgan, this is a running item to briefly summarize where we are at in the pandemic fight. While Arizona numbers are not very well at this time, we seem to be getting a break on hospitalizations. We still have a good stock of PPE for our people – however, we have seen some challenges on wildland fires. There have also been some exposures on the fires but our staff has come up negative. Doug Wright added that even though we have large hospital numbers we are doing better than other areas. Most of the deaths are on the tribal lands which is very unfortunate. Hopefully they will start seeing a break in the uptake. Chief Morgan added that the admin office now has a covid safe window and glass and we are working to get St 12 more up to date with the same.

Informational only, no board action.

5. Discussion/Consideration/Possible Action re; Updates on Wildland Fire Season

Chief Morgan, we go over the ERCs every Thursday to discuss and plan for restrictions if needed, so far this season, we have been extremely lucky, He went on to update the board on conditions. We still have several folks out on fires, and probably will have for the foreseeable future. Hopefully we will continue to get moisture. This has been a very different season.

Informational only, no board action.

6. Discussion/Consideration/Possible Action re; Adoption of the annual PSPRS funding policy

Chief Morgan, all documents are included in the packet, legislatively this is the GASB reform for unfunded liabilities, now the board has said in how we will address PSPRS Pension year to year.

The HB proposed amendments to A.R.S. Title § 38-863.01 requires all governmental employers to adopt a pension funding policy. Gabe Buldra has developed the funding policy that adheres to the defined statutory requirements. Since 2019 this is an annual vote process. There was discussion on the Marijuana bill and how it could affect fire districts and Public Safety Personnel if it passes.

Doug Wright made the motion to adopt the PSPRS Funding Policy as presented. Seconded by Carla Bowen, motion carried unanimously 3-0.

v. Summary of Current Events

Personnel, Chief Morgan commented that we have several people attending NFA classes this year.

Cory Esparza and Marc Rova, in addition Curt McKinney has opened his unit task book to be an official Medic Unit Leader. Charles Mead has opened his task book. Allison Moseley finished her Paramedic and opened a Captains task book and Chief Wallace has facilitated his task book for Qualified Unit Leader.

VI. Future Meeting Dates:

Our next Meeting is scheduled for August 17, 2020

VII. Announcements

AFDA has been cancelled this July due to Covid 19, Annual Audit has been scheduled with Beach-Fleishman; Karen Robbins will be very busy in the coming weeks.

Welcome to the new Board Members, the Chief will get information needed to participate.

VIII. Adjournment

Carla Bowen made the motion to adjourn the meeting at 6:04 pm, seconded by Doug Wright, motion passed 3-0

Respectfully Submitted

Karen Robbins