

Pinetop Fire District Station 12
Regular Meeting of Pinetop Fire Board
Monday December 20, 2021
Video & Conference Available
1845 S. Pine Lake Rd, Pinetop AZ 85935

Call the meeting to Order: John Rowlinson Called Meeting to order at 5:00 pm

- 1. Roll Call of Board Members: John Rowlinson, Carla Bowen, Ernie Lawes, Brad Baker and soon to be sworn in Ben Borrego all physically present**

Also Present; Assistant Chief Richard Wallace. Present by video conference, Chief Jim Morgan, Gabe Buldra from JVG, and Attorney Bill Whittington

II Call to the Public: The labor group gave gifts to the Board and thanked them for their service

III. Consent Agenda Board Business

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

- 1) Approval of Minutes and Executive Session Minutes of the Board Meeting held in November 2021
- 2) Approval of Warrants paid in November 2021

It was noted by Assistant Chief Richard Wallace, that the minutes for the Executive Session in November were not ready for review at this time. They will be reviewed at the next meeting January 24, 2022.

Carla Bowen made the motion to approve the November 2021 consent agenda, as presented, with the removal of the executive session minutes from November 29, 2021 meeting (which were not available), seconded by Ernie Lawes, motion carried unanimously 3-0

Note: Brad Baker abstained from the vote for the November 2021 consent agenda as he was not present for that meeting, Mr. Ben Borrego had not been sworn in at the time of the vote.

V. Board Business

1. Discussion/Consideration/Possible Action re: Swearing in appointed board member Benjamin Borrego

Mr. Benjamin Borrego was welcomed and sworn in as board member to replace Dr. Doug Wright. Ben Borrego was appointed at the November 29, 2021 board Meeting. Congratulations Mr. Borrego

This is informational only, board action- swearing in of board member

2. Discussion/Consideration/Possible Action re: Obtaining new conflict of interest disclosure statements from board members

Chief Morgan gave a brief summary about the district's best policy practice to sign conflict of interest declarations. This is an annual renewal of declarations designed to increase transparency and disclose conflicts. There may be none at the time of signing but the declaration can be updated at any time during the year if the need arises. The members all signed their declaration forms.

Information only – board action – signing of the declarations

3. Discussion/Consideration/Possible Action re; 2022 Board Meeting Dates

The new schedule for 2022 board meetings is in the packet. Chief Morgan reminded everyone that if they wish to make any changes, this would be the time. It was discussed and decided there would be no changes to days of the week or times. The only changes would be; January 17 will move to January 24th and February 21 will move to the 28th due to federal holidays.

Carla Bowen made the motion to approve the proposed 2022 regularly scheduled board meeting dates to include the recommended January and February adjustments to accommodate the Federal Holidays as presented, seconded by Brad Baker, motion carried unanimously 5-0.

4. Discussion/Consideration/Possible Action re; Presentation of the November 2021 Financial Reports

Gabe Buldra was present by video conference to present the October 2021 Financial reports. Some highlights were;

Navajo County Revenue for November was over budget by \$65,420

Non-Levy Revenue was over budget by \$247,812

Grant income was over budget by 377,480

Expenses for October totaled \$1,339,563 which was over budget by about \$838,649

Grant Expense was budget by \$839,935- due to timing of grant purchases related to the AFG biomedical grant

Year to date total Revenue is \$5,192,486 which is \$1,187,917 over budget

Wildland land income is \$1,304,728 over budget

Grant income is \$276,363 under budget for the year

Year to date expenses were over budget by \$1,349,042 driven primarily by wildland fire deployments

Personnel 63%, Operations 32%, Communications 1% and administration 4%

Total Cash is \$5,554,135 which is \$1,393,106 more than this time last year. We are in excellent cash position at this time. It was a remarkable Wildland Fire Season

Chief Morgan, thanked JVG for overseeing our financials and helping with the whole financial processes, they provide a great service to many fire districts in AZ.

He also thanked the crew members that took the last deployment on the latest fire, Zachery Van Slyke, Cole Wallace, and Ryan Carpenter, Chief Morgan also went on the fire with them. He thanked all of the other crews, firefighters and their families- those that went and those that

stayed behind to keep watch on the district. He explained that we wouldn't be in the financial situation we are in without the men and women of the Pinetop Fire District. Everyone pitched in and we had a very prosperous wildland season, while unfortunate for those areas who were hard hit with fire, it provided exceptional training, and experience for our fire crews.

Carla Bowen started to introduce the approval of the financials, there was more discussion. The financial report was signed by the clerk of the board

IV. Summary of Current Events

- 1. Chief Report** included in packet
- 2. Chair Report**

Chief Morgan wanted to bring up 3 things that were excluded from the Fire Chief Report.

1. Type 6 Engine is almost complete and ready to ship. We are waiting on corrections to the invoice for payment and it should be here by the next meeting in January or early in February.
2. Our labor Group went shopping with about 40 underprivileged children for the shop with a firefighter & shop with a cop program or Sirens and Sleigh Bells. Due to generous donations, from people like the Bull Frog Lp folks, we are able to provide this wonderful service.
3. Our new Ambulance is being stocked and readied for service, it lacks, a few more supplies, a title from MVD and a final inspection for service.

Our Zoll Monitors have arrived and in-service, the crews participated in training and they are actionable. We also received our power loads and are just waiting on the actual gurneys which will be shipped out late January or early February of the new year. Chief Morgan asked EMS Director, Greg Chavez to provide a brief summary about how the monitors work and are different from the ones we currently have. Mr. Chavez explained that we are still utilizing 2 of the older machines from 2014 – they will be put into wildland packs for our wildland medical program.

The new monitors have a touch screen for speed and accuracy, one of the most important features is the uninterrupted CPR monitoring. They can instantly fax EKG reports to the ER which saves valuable time. Another important feature is the new finger probe monitors oxygen, carbon monoxide and heart rate, before – we needed a separate clunky machine to check for carbon monoxide. They can also assimilate information on a touch screen straight into a cloud program for later retrieval at the hospital, speeding up the transfer of pertinent information from the EMS Service to the Emergency Room allowing for better and more efficient patient care. When the Gurney's arrive in late January – early February it will be another benefit for the medics and the community.

John Rowlinson asked if we had any updates on the "Tall Pine Fire", Chief Morgan told him we did not. There was information included in the Chief's report and all we have at this time is "under investigation".

Items for the January Meeting Agenda, Chairman Rowlinson summarized the items that will be on the next agenda,

- 1. Possible Action/Approval of Financial Reports dated December 20, 2021**
- 2. 2020-2021 Audit Report**

3. PSPRS COP Options
4. 2018 ICC Fire and WUI Code update
5. Executive session minutes approval from the Nov 29,2021 meeting
6. Approval of the November 2021 Financial Reports (missed at Dec meeting).
7. Appointment of the 2022-2023 Budget Committee members and tentative meeting dates.

Anything else can be directed to the fire chief before the next meeting agenda.

Future Meeting Dates:

January 24, 2022

VI. **Announcements**

Winter AFDA Conference moved to Tucson, please reserve
Rooms as soon as possible

VII. **Adjournment**

John Rowlinson adjourned the meeting at 5:36pm

Respectfully Submitted

Karen Robbins

APPROVED