

Regular Meeting of Pinetop Fire Board  
Monday June 20, 2022  
Pinetop Fire District Station 12  
Video & Conference Available  
1845 S. Pine Lake Rd, Pinetop AZ 85935

**Call the meeting to Order: Chairman John Rowlinson called the meeting to order at 5:00pm**

**1. Roll Call of Board Members; - Carla Bowen, Ernie Lawes, and Ben Borrego were present, Brad Baker was absent**

Also present, Chief Jim Morgan, Asst. Chief Richard Wallace, Chad Berlin and Gabe Buldra from JVG. Sara Simonton (JVG) and Attorney Bill Whittington were available by computer conference

Board Chairman John Rowlinson changed the order of the meeting as follows:

**VII. Board Business**

**1. Discussion/Consideration/Possible Approval re: Recognition of the Heartsaver Hero Award for bystander CPR and action that saved a life.**

Chief Morgan discussed how important the Heartsaver program is and how important it is to have the aid of dispatch - live - during the emergency. He explained that a positive save is a great accomplishment and should be acknowledged. Present for the awards were AC Engineer Omar Apodaca, Karen Mager, Adriana Watson-dispatcher, Mike and Pat Robbins, friends of the patient, the patient was present also. Bystander CPR was performed and the patient was then turned over to our crew. He regained all function and is doing very well. Congratulations to all involved but especially the patient.

**VIII. Personnel**

- a. Recognition for achievement of EMT certification. All EMTs involved were out on Fires
- b. Badge Pinning for:
  1. Captains – Present for Pinning were Richie Halcomb and family, Cory Esparza and family.
  2. Engineer – Present for Pinning were Jimmy Meek, with his wife and son and Omar Apodaca and his family.
  3. Firefighter – out on firesCongratulations to all involved – All hard work and dedication, they deserve it.

**II. Call to the Public: None**

**III. Consent Agenda Board Business**

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

- 1) Approval of Minutes for May 2022
- 2) Approval of Warrants paid in May 2022

Carla Bowen made the motion to accept the May 2022 consent agenda as presented, seconded by Ernie Lawes, motion carried unanimously 4-0

**IV. Public Hearing in Consideration of Adopting the 2018 ICC Fire Code, 2018 WUI Code, and associated Amendments and Appendices**

### **Public hearing began at 5:23**

Chief Morgan; there were no public comments or questions concerning the 2018 ICC Fire Code, all was posted for the required period of time.

There was some board discussion about single family dwellings, and a couple of questions. A question about any conflicts concerning 903.2.8.6 about 1,2 family dwellings and required sprinkler systems, Fire Marshal Chad Berlin said there were no conflicts and everything had been reviewed by the State Fire Marshal.

Concerning 901.2 "Automatic fire protection system hydraulic calculations being based upon 90 percent of the available water supply as determined by the local water purveyor or flow test information", Carla Bowen was concerned about adequate water flow in the 6in main part of town and if those hydrants had been flow tested? Fire Marshal Berlin explained that Pinetop Water Co had a 3-5 year plan for updating the system to a 12 in main, Chief Morgan agreed that it was in this year's budget. Ms. Bowen asked if we could have the system flagged where there were insufficiencies, Fire Marshal Berlin told her that we have a new program that instantly notifies CAD to include any additional fire equipment needed for a fire call, our preplans, also part of the equation, would provide the additional data needed, updating the software that notifies CAD during a fire call.

Ernie Lawes asked if we have a shortage of tenders or equipment now. Chief Morgan explained that we do not have an equipment shortage, but a potential man power shortage, explaining that if we are at a par 5 and have people on the ambulance and Engine there may not be extra bodies to man a Tender, we do have options, we can do a "general recall" for personnel, or we can utilize our Auto Aid which is automatic. Our aid agreement provides extra tenders, water and man power from TMFMD and WMAT. We also normally have Chief Morgan, Asst Chief Wallace, Fire Marshal Chad Berlin, Captain Watson and Training officer Charles Rose along with fuels crew members who can drive a tender to fire scenes.

Carla Bowen question concerning; B-105.1(1) "One- and two-family dwellings, group R-3 and R-4 buildings and townhouses constructed that do not meet the fire-flow requirements of as specified in tables B105.1(1) and B105.1(2) shall be equipped with an approved automatic fire sprinkler system." Will this apply to all new structures? Fire Marshal Berlin told her it would, new builds, or change of hands with new construction or revisions.

No further questions for the 2018 ICC Fire Code.

Chief Morgan reminded them that PFD has not received any questions or comments concerning the 2018 WUI Code- after the required posting period.

There were no questions, discussions or comments.

Public Hearing for the 2018 ICC Fire Code, 2018 WUI Code, and associated Amendments and Appendices Closed at 5:34pm

### **V. Public Hearing in Consideration of Adoption of the Proposed 2022/2023 Budget, Fee schedule and Wage Scale.**

Public Hearing opened at 5:35pm for Adoption of Proposed 2022/2023 Budget Chief Morgan again stated that we have not received any comment or questions concerning the Proposed budget, fee schedule and wage scale.

Gabe Buldra, all documents are included in the packet. Nothing has changed, it is the same as last meeting.

**Public Hearing Closed at 5:36pm**

2. Discussion/Consideration/Possible Action re; Adoption of the 2018 ICC Fire Code, 2018 WUI Code, And Associated Amendments and Appendices.

Carla Bowen made the motion to adopt resolution 2022-0 of the 2018 IFC Code, ICC WUI Code, and associated appendices and amendments as presented. Seconded by Ernie Lawes. Motion passed unanimously 4-0.

3. Discussion/Consideration/Possible Approval re; Adoption of proposed tentative 2022/2023 Budget

All documents and reports are included in the packet.

Carla Bowen made the motion to adopt the 2022/2023 fiscal budget, fee schedule, and wage scale as presented. Seconded by Ben Borrego. Motion passed unanimously 4-0.

1. Discussion/Consideration/Possible Approval re: Presentation of May 2022 Financial Reports

Gabe Buldra was present to give a summary of the financial reports for May 2022

Some highlights were:

Navajo County revenue is under budget by about \$56,791

Non-Levy Revenue was over budget by \$139,303, driven by wildland fire which is over by \$275,092

Expenses were over budget by approximately \$6000 with personnel from wildland fire driving those numbers.

Year to date total Revenue was over budget by \$1,501,274 and again driven by wildland fire revenue at \$1,569,659 also over budget.

Year to date expenses were also over budget driven by wildland fire personnel and grant expenses also over budget.

Total cash is \$4,175,395 which is approximately \$200,000 less than last month and \$359,000 less than this time last year.

Percentages for the month are 67% ops at 27% admin at 4% and communications 2%

Ben Borrego made a motion to accept the May 2022 financial reports as presented. Seconded by Ernie Lawes. Motion passed unanimously 4-0.

**VI. Possible Vote to go into Executive Session**

There was discussion about possible executive session for legal advice and it was decided there was no need for closed discussion.

2. Discussion/Consideration/Possible Approval re; Update on land purchase proposal from Martinez Investment LLC for 6 acres at \$125,000.00 per acre with purchase/carrying

Chief Morgan – all documents included in packet. This will just be an update, Martinez Investment LLC declined PFD's offer. Chief Morgan would like to reach out and maybe go forward with the total cash purchase and see if we can salvage the offer. The board agreed.

Carla Bowen made the motion authorizing Chief Morgan to offer the Martinez Investment LLC firm a full cash offer of \$125,000.00 an acre with full payment at close, and also authorizing Chief Morgan to work with Mr. Whittington to draft a purchase agreement with the proposed offer terms as presented. Also Authorizing Chief Morgan to engage Lawyers Title Co. to draft the title documents and to enlist an environmental engineering firm to conduct the phase 1

environmental review not to exceed \$12,500.00 for the phase 1 inspection as presented. Seconded by Ernie Lawes. Motion passed unanimously 4-0.

3. Discussion/Consideration/Possible Approval re; Wildland Conditions Report

Documents are included in the packet. We are in a good place right now, with the humidity and cooler temperatures at night- we are having good recovery. With monsoon season finally here and having actual measurable rain fall in the last week, hopefully the immediate danger is over. The 1000-hour fuels are looking good and pm recovery is even stronger since the last good rain.

Lifting of Restrictions, we will meet next Wednesday to talk about lifting restrictions. Show Low, Apache county and surrounding area wanted to wait for more measurable moisture before committing to lifting of restrictions. The Wht Mtn Apache Tribe has closed everything not immediately close to the highway and we have no confirmation for lifting those.

**VIII. Personnel - Note; moved to earlier in the meeting**

- a. Recognition for achievement of EMT Certification
- b. Badge Pinning for
  1. Captains
  2. Engineer
  3. Firefighter

**IX. Summary of Current Events**

**1. Chief Report**

Wildland Fire Resource update, we have folks all over – Medic and firefighters, New Mexico, Flagstaff and Alaska. Our fuels crew and firefighters are also doing “severity patrol” locally.

**2. Board Chair Report**

Nothing significant to report

**X. Future Meeting Dates: July 18, 2022**

**XI. Announcements**

- a. AFDA summer meeting in Glendale – for scheduling contact Chiefs Morgan or Wallace.

**XII. Adjournment**

Meeting was adjourned at 6:10 pm

Respectfully Submitted

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Karen Robbins