

Regular Meeting of Pinetop Fire Board  
Monday July 18, 2022  
Pinetop Fire District Station 12  
Video & Conference Available  
1845 S. Pine Lake Rd, Pinetop AZ 85935

**Call the meeting to Order: Chairman John Rowlinson called the meeting to order at 5:00pm**

**1. Roll Call of Board Members; John Rowlinson, Carla Bowen, Ben Borrego Present, Brad Baker was present electronically, Ernie Lawes was excused**

Also present, Chief Morgan, Asst. Chief Richard Wallace, Chad Berlin and Sara Simonton, Gabe Buldra and Attorney Bill Whittington available electronically

**II. Call to the Public:** None

**III. Consent Agenda Board Business**

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

- 1) Approval of Minutes for June 2022
- 2) Approval of Warrants paid in June 1 2022

Brad Baker requested he be marked excused for the June 2022 meeting.

Carla Bowen made the motion to accept the June 2022 consent agenda as corrected, seconded by Ben Borrego, motion carried unanimously 3-0 with Brad Baker excusing himself as he was not present at the last meeting.

**IV. Board Business**

**1. Discussion/Consideration/Possible Action re: Presentation of May 2022 Financial Reports**

Sara Simonton (JVG) gave a brief summary of the June financial reports.  
All documents and reports are included in the packet.

A few highlights: Navajo County Revenue for June was under budget by \$2,146 totaling \$49,449

Non-Levy Revenue was over budget by \$31,327 at only \$299,143. Primarily Grant revenue was over by \$23,491 and the AFG biomedical Match for the participating districts, Miscellaneous Revenue was over by \$35,085 driven by the Prop 207 June disbursements.

Expenses for June were under budget by \$285,711. Personnel Expense was \$291,075 over budget due to wildland fire.

Year to date total revenue was over budget by \$1,551,190 at \$9,318,808  
Wildland was over budget by \$1,584,559

Year to date expenses were also over budget driven by wildland deployment and grant related expenses.

Total cash at \$3,357,201 which was more than this time last year.

District Percentages were Personnel 69%, Ops at 25%, Admin at 4% and Communications 2%

Carla Bowen made the motion to accept the June 2022 Financial reports as presented, seconded by Brad Baker, motion passed unanimously 4-0

2. **Discussion/Consideration/Possible Approval re; Land Purchase proposal from Martinez Investment LLC for 6 acres at \$125,000.00 per acre with purchase/carrying terms.**

At the last meeting Chief Morgan was pre-directed to re-submit the proposal to Martinez for the property. They accepted our offer. Pinetop Fire District is moving onto the next step in the purchase process, with Lawyer's Title and Hayley & Aldrich Geotechnical Consulting for the Phase 1 and 2 testing. The title company, engineering firm and surveyors take time but Chief Morgan is hopeful to have a purchase agreement for the board to sign at the next meeting in August or September, he will keep the board informed.

Informational only, no board action at this time.

3. **Discussion/Consideration/Possible Approval re; Wildfire Conditions Report**

Local conditions are great, we have gotten a lot of rain in recent weeks, we have crews still out in New Mexico, Alaska and California is beginning to see some fires. We have folks helping with repair/rehab- trying to prepare the burn scar areas for possible flooding. This is a huge process that many people do not understand - in most cases it is more laborious than the firefighting process. We will be continually sending folks out as the deployment process allows, this has thus far been a very busy season.

The board decided they did not need monthly updates on fire conditions in our area unless something drastically changes. But they would appreciate updates on crews and deployments.

Informational only, no board action at this time.

- V. **Personnel** Unfortunately the EMTs, Captain, Engineers and Firefighters were not present for recognition and badge pinning. Move to another date.

VI. **Summary of Current Events**

1. **Chief Report**

Chief Morgan and Fire Marshal Chad Berlin gave a summary about the project with Circle K next door, it is only the first phase in conceptual planning, but it looks promising. PFD will be talking with ADOT to do a study on the intersection of Pine Lake and White Mountain Blvd to see if something can be done to help with pedestrians and vehicle traffic.

Fuels crew are currently working on a large clearing project on Roaring Fork and White Mountain Blvd.

Congratulations to Captain Danny McNeil for achieving his Bachelor of Science degree in Nursing.

2. **Board Chair Report**

Nothing significant to report

VII. ***Future Meeting Dates: August 15, 2022***

VIII. **Announcements**

1. Chad Berlin explained about the changes for formal adoption of the 2018 Fire Codes, State Fire Marshal found a couple of contextual changes, as soon as we receive final word, we will present the information to the board for approval. There is nothing concerning and should not present a problem.
2. Annual Firewise Block Party July 30, 2022

**IX. Adjournment**

Meeting was adjourned at 5:31 pm

Respectfully Submitted

---

Karen Robbins

Approved