

Regular Meeting of Pinetop Fire Board
June 17, 2024
Pinetop Fire District Station 12
Video & Conference Available
1845 S. Pine Lake Rd, Pinetop AZ 85935

Call the meeting to Order: John Rowlinson called the meeting to order at 5:03pm

Roll Call of Board Members; Present John Rowlinson, Carla Bowen, Ben Borrego, and Edie Webber were present, Wayne Booher was excused.

Administration present; Atty Bill Whittington, Sara Simonton (JVG) virtually present. Chief Jim Morgan, and Karen Robbins were present for the meeting.

1. Call to the Public: None

II. Consent Agenda Board Business

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

- 1) Approval of May 2024 Meeting Minutes
- 2) Approval of May 2024 Warrants paid.

Carla Bowen made the motion to accept the Consent Agenda as presented. Seconded by Eddie Webber, Motion passed unanimously 4-0.

III. Public Hearing in Consideration of Adoption of the Proposed 2024/2025 Budget

5:07 PM Hearing for public consideration – quick review of the budget – no questions or comments from the public – either during the posting period or today.
Public hearing closed at 5:10pm

IV. Board Business

1. Discussion/Consideration/Possible Approval re: May Financial Reports

All reports were included in the board packet. Sara Simonton (JVG) gave a quick summary of the May 2024 financial reports. Some highlights were.

Navajo County Revenue and property tax collection were slightly under budget for May.

Non-Levy and Grant revenue were under budget by \$200,000.

Ambulance Revenue is improving but is still about \$14,563 under budget.

Wildland is also under budget by \$167,000.

Grant Revenue is under also by \$56,761.

Expenses for May were slightly over budget by \$49,627.

Buildings and Land was \$14,487 over budget driven by electrical work at St 10

Managerial Costs are \$12,148 over budget due to Human Resource expenses as a part of Misc Professional Fees.

Year to date Revenue was \$471,265 over budget driven by wildland deployments which were successful during the recent season. This is \$180,712 under budget.

Year to date Expenses were over as well by 618,090– driven by personnel and grant related expenses.

Total Cash was \$3,652,127 which is \$120,408 less than this time last year.

Percentages; Personnel 77%, Ops 14%, Admin 6%, and Communication 3%.

Ben Borrego made the motion to accept the April 2024 financial reports as presented.

Seconded by Edie Webber. Motion passed unanimously 4-0.

2. **Discussion/Consideration/Possible Approval re: Adoption of Final 2024/2025 Proposed Budget**

There was little discussion and no questions – the board thanked staff and members who were involved in the budget process.

Carla Bowen made a motion to approve and adopt the final 2024/2025 fiscal budget, fee schedule and wage scale as presented. Seconded by Ben Borrego. Motion passed unanimously 4-0.

V. **Possible Vote to go into Executive Session**

- Discussion /Consideration/Possible Action Re: possible vote to go into executive session pursuant to A.R.S. §38-43.03(A)(3) And A.R.S. §38-431.03 (A)(4) for legal advice regarding proposed JD Ottman Deman/Severance Package Notice.

Carla Bowen made a motion to enter Executive Session at 5:20pm for Legal advice. Seconded by Eddie Webber. Motion passed unanimously 4-0.

Back from Executive Session at 5:59 pm

VI. **Personnel**

- Discussion/Consideration/Possible Approval re: Board action regarding the proposed Ottman Demand/Severance Package Notice.

Carla Bowen made a motion authorizing Mr. Whittington and Chief Morgan to proceed as directed in Executive session. Seconded by Ben Borrego. Motion passed unanimously. 4-0

VII. **Summary of Current Events.**

1. **Fire Chief Report**

Wildland Season is in full swing. Chief Morgan gave a summary of the Bear Fire The Chief told the board that he received a call for the grant from Sinema and Kelly and we are hoping we get funding for those grants totaling 7.5 million dollars.

2. The Board Chair told the board that he and Asst. Chief Wallace were dealing with a disgruntled homeowner that had been overlooked last year for tree removal. She is on track now and everything has been handled satisfactorily.

VIII. Announcements.

Statutory Training in Glendale this year for AFDA/AFCA if anyone is interested, please let us know – July 16-18.

Next Board Meeting is July 15th.

Meeting adjourned at 6:10 pm

Respectfully Submitted

Karen Robbins

Approved