

Regular Meeting of Pinetop Fire Board
December 16, 2024
Pinetop Fire District Station 12
Video & Conference Available
1845 S. Pine Lake Rd, Pinetop AZ 85935
Call the meeting to Order: John Rowlinson called the meeting to order at 5:02pm

Roll Call of Board Members; Present John Rowlinson, Edie Webber, Ben Borrego and, Carla Bowen, Wayne Booher submitted his resignation.

Administration present: Chief Jim Morgan, Asst Chief Richard Wallace, Karen Robbins Attorney Bill Whittington, and Gabe Buldra were available digitally.

1. Call to the Public: None

II. Consent Agenda Board Business

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

- 1) Approval of November 2024 Meeting Minutes
- 2) Approval of November 2024 Warrants paid.

Ben Borrego made the motion to accept the Consent Agenda as presented. Seconded by Edith Webber. Motion passed unanimously 4-0.

III. Board Business

1. Discussion/Consideration/Possible Approval re; Accepting Wayne Booher's Board Member Resignation

Wayne Booher submitted his resignation for personal reasons on November 25, 2024. There was discussion concerning filling his position. We will make plans for filling his position at the next board meeting in January.

Ben Borrego made the motion to accept Mr. Booher's resignation from the fireboard in good standing as submitted. Seconded by Carla Bowen. Motion passed unanimously 4-0.

2. Discussion/Consideration/Possible Approval re; Appointment of a board clerk

With the resignation of Wayne Booher, the Board Clerk position is open again and the board will need to select another officer. Carla Bowen nominated Edie Webber all present agreed it would be a clever idea.

Ben Borrego made a motion to appoint Edith Webber to serve as Clerk of the board for the Pinetop Fire District in accordance with ARS 48-803. Seconded by Carla Bowen. Motion passed unanimously 4-0.

3. Discussion/Consideration/Possible Approval re; Presentation and approval of November Financial Reports

All reports are in the board packet. Gabe Buldra (JVG) was present digitally to give a summary of the November 2024 financial reports. Some highlights were. Navajo County Revenue and property tax collection were over budget by about \$49,890.00.

Wildland Revenue is over for November by \$71,268.00

Grant revenue is under \$19,577.00.

Ambulance Revenue is finally back on track – we are finally seeing an uptake in revenue. We aren't exactly where we want to be, but we are seeing regular deposits.

Expenses for November were over budget by \$115,519, wildland deployment driven.

Personnel Expenses are over budget by \$92,268 also driven by wildland fire deployments, and regular overtime.

Travel, meeting and training is over budget by about \$52,074, also driven by wildland deployments

Managerial costs are under budget \$16,236 driven by timing of professional fees.

Year to date Revenue is \$5,321,637 which is over by about \$737,805.

Ambulance revenue is under budget \$127,416. We are finally starting to see deposits.

Wildland is over budget by \$966,055. Remember this is offset by the revenue.

Grant Revenue is under \$51,111.

Year to date Expenses were \$5,321,637 which is \$737,805 over budget driven by Wildland Fire Personnel and deployment expenses.

Total Cash is \$4,026,305 which is \$331,643 more than this time last year.

Percentages; Personnel 77% Ops 15%, Admin 5%, and Communication 3%.

The district is in an acceptable position as of this December '24 meeting.

Mr. Buldra advised they are working with Beach Fleishman to have the final audit report for the January meeting with Beach Fleishman.

There was a discussion about the timing of tax collection. Chief Morgan and Mr. Buldra told the board - we usually don't have to worry about the delay as it usually is made up later.

Carla Bowen made the motion to accept the November 2024 financial reports as presented. Seconded by Edie Webber. Motion passed unanimously 4-0.

4. **Discussion/Consideration/Possible Approval re: Ratification Resolution 24-02 of Board Meeting Actions dated February 2023 through October 2024**

Mr. Booher during bond election realized that he is not a district taxpayer, which prompted his resignation. The board now needs to ratify the board actions from February 2023 to October 2024 -Board actions from Mr. Booher. Mr. Whittington, as our legal representation, has provided ratification resolutions for the board's consideration which will validate the resolutions Mr. Booher participated in. The board is happy with the way it was handled.

Ms. Bowen made the motion to adopt the Ratification Resolution 24-04 ratifying board actions as indicated in the attachment Appendix of the resolution as presented. Seconded by Ben Borrego. Motion passed unanimously 4-0.

5. **Discussion/Consideration/Possible Approval re: Adopting Resolution 24-03 accept and certify the election results of November 5, 2024, as represented in the attached exhibit A.**

Chief Morgan explained this is a board formality. It will also be used in the sale and certification of the bonds.

Ms. Bowen made the motion to adopt resolution 24-03 accepting and certifying the Navajo County - November 5, 2024, election results as indicated in appendix A of the resolution as presented. Seconded by Ben Borrego. Motion passed unanimously 4-0.

IV. Summary of Current Events

1. Fire Chief Report

Captain Green received a certificate recognizing him for 30 consecutive years of National EMS Certification. The Board Congratulated Captain Green.

Greg Chavez told the board about shopping with local children for the Christmas season at the Snowflake-Taylor Walmart. He said much fun had by all – the kids had an exciting time and Walmart hosted them in a true Christmas Season Fashion. He said they would like to do the same thing next year. It was a humbling experience for the firefighters and their families that participated.

2. No board report for Chairman Rowlinson

V. Announcements.

Winter AFDA in Laughlin for anyone that needs statutory training. Dates are January 15-17
Employee Appreciation Dinner - Dec 20th at the Barclay Restaurant– please let Captain Moseley know if you will be attending.

Next Board Meeting is January 27th at 5pm

Meeting adjourned at 5:43 pm

Respectfully Submitted

Karen Robbins