

Regular Meeting of Pinetop Fire Board

**November 17, 2025**

Pinetop Fire District Station 12

Video & Conference Available

1845 S. Pine Lake Rd, Pinetop AZ 85935

Call the meeting to Order: John Rowlinson called the meeting to order at 5:01 pm

**Roll Call of Board Members, Present - Steve Voldal. John Rowlinson and Marcus Harding attended remotely. Edi Webber and Ben Borrego were absent excused. Steve Voldal called the meeting to order at 5.07pm**

Administration Attending: Chief Jim Morgan, Asst Chief Richard Wallace, Karen Robbins. Sara Simonton and attorney Tomas Montoya were remote.

**1. Call the Public**

None

**II. Consent Agenda Board Business**

*The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.*

Approval of meeting minutes for October 2025

Approval of Warrants paid October 2025

John Rowlinson made the motion to approve the October 2025 Consent agenda as presented.  
Second, by Marcus Harding motion passed unanimously 3-0.

**IV. Board Business**

**1. Discussion/Consideration/Possible Approval re; Presentation and approval of October 2025 Financial Reports.**

Sara Simonton was present remotely for financial reports. All reports are included in the November 2025 Board Packet for reference. Some highlights were.

Navajo County tax collection was under budget by about \$1,838,506 still due to a mistake on the mailers which has caused a delay in payments – this has since been corrected. Payments are starting to come in.

Non-Levy Revenue is over budget by almost 700,000, mostly due to wildland deployments.  
Interest income was over by almost 200,000.

Ambulance billing for the month was slightly over by 26,036.

Total Expenses for September were over budget, Personnel and Travel/Training were also over budget driven by wildland deployments.

Communication and IT were over due to our annual subscriptions for fire software.

Year to date Revenue was under budget by 1,181,385.

Property tax revenue is under \$2.2 million.

Wildland revenue was over by about \$746,857.

Interest income was over by about \$223,996.

Donations were over budget by \$39,220.00.

Ambulances are under \$46,139.00.

Year to date Expenses were over budget driven by additional wildland deployments.

Total Cash was down from this time last year by about \$1,446,660 driven by property tax.

Percentages were 83% personnel, 11% ops 4% admin and 3% communications.

Please refer to the board reports, any questions or concerns should be directed to Gabe Buldra or Sara Simonton, from the James Vincent Group.

John Rowlinson made the motion to accept the 2025 October Financial reports as presented. Seconded by Marcus Harding. Motion passed unanimously 3-0.

2. **Discussion/Consideration/Possible Approval re: Station 10 construction updates**

Chief Morgan, we need to talk about the radical changes to our plans for St 10 construction. We have had to change what we were hoping for due to rising construction costs, which continue to rise month to month. As it is now, we are hoping for four bays, no second story and taking the square footage down from 35,000 to 17,800 sq ft. Friday of this week we will be meeting with CORE to see the new design. He touched on the building pad last month and the cost to deal with the clay and malapai rocks in the area. We just had test drills done to help us find out just how extensive the project will be. There was discussion about the changes and

**V. Summary of Current Events**

**Fire Chief Report** - is included in your packet. Chief informed the board that our previous Prevention/Fire Marshal had passed away today, Kelly Wood.

Board Chair commented that he would miss Kelly, he was a great asset to the district.

**VI. Announcements.**

AFDA please let the Chiefs know if you plan to attend so they can get you a room. January 14-16, 2026

Next Board Meeting is December 15, 2025

Meeting adjourned at 18:30 pm

Respectfully Submitted

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Karen Robbins