Regular Meeting of Pinetop Fire Board
June 15, 2026
Pinetop Fire District Station 12
Video & Conference Available
1845 S. Pine Lake Rd, Pinetop AZ 85935
Call the meeting to Order: John Rowlinson called the meeting to order at 5:00 pm

Roll Call of Board Members, Present - John Rowlinson, Edith Webber, Steve Voldal, Marcus Harding, Carin Rubin was excused.

Administration Attending: Chief Josh Livermore, Asst Chief Richard Wallace, Gabe Buldra, JVG, Karen Robbins, BC Richie Halcomb. Brenda Tranchina HR consultant, Attorney Bill Whittington, was present virtually.

1. Call the Public

None

Consent Agenda Board Business

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

Approval of meeting minutes for May 18. 2026
Approval of Special Meeting minutes for May 26, 2026
Approval of Warrants paid May 2026

Motion to approve the consent agenda as presented by Edi Webber. Seconded by Steve Voldal. The motion passed unanimously 4-0.

III. Recognition

1. **Recognition of service for Retiring Fire Chief Jim Morgan**
   The Board presented Jim Morgan with a plaque and Chairman Rowlinson Summarized Jim Morgan's exemplary service with the Pinetop Fire District.

IV. Board Business

1. ***Discussion/Consideration/Possible Approval re: Swearing in of New Fire Chief Joshua Livermore***

Joshua Livermore was sworn in by the Board Chairman as Pinetop Fire District New Fire Chief.

2. ***Discussion/Consideration/Possible Approval re: Presentation and approval of May 2026 Financial Reports***

Gabe Buldra from JVG is here to present the financial reports.
All reports are included in the board Packet.

Navajo County Revenue for April is under budget by $638,408 due to timing of collection.
Non-Levy Revenue is under $158,670.
Ambulance Revenue is under $59.751.

Wildland Fire income is under $166,667 due to timing of invoice payments.

Total Expenses for May are over budget by $63,969.
Grant Expenses were $46,132 under budget.
Personnel expenses were over budget due to timing of overtime and holiday expenses.
Vehicles and Equipment are $6.115 over budget due to non-cap firefighting equipment.

Year to date Revenue $10,707,147 which is $1,193,250 over budget.
Property tax Revenue including (FDAT) is under budget by $570,257.
Wildland Fire Income is over $1,306,360.
Interest income is over budget by $462.,733.
Ambulance Revenue is under budget by $268,583.

Year to date expense is over budget by $9,334,247 Over Budget driven by wildland wages and wildland overtime.

Total Cash less the bond is $2,136,820 which is down from $1,156,069 from this time last year.

Percentage was 80% personnel, 12% ops 5% admin and 3% communications.
There were some questions about tax collection and some of the vendors on the warrants.

Please refer to the board reports, any questions or concerns should be directed to Gabe Buldra or Sara Simonton, from the James Vincent Group.

Steve Voldal made the motion to accept the April 2026 financial reports as presented. Seconded by Marcus Harding. Motion passed unanimously 4-0.

3. ***2026/2027 Budget***
   A. Public Hearing in consideration of adoption of the Proposed 2026/2027 Budget.
   Public hearing at 5:16pm
   There were no public comments or questions.
   Public Hearing closed at 5:17pm
   B. Discussion/Consideration/Possible Action Re: Adoption of 2026/2027 Proposed Budget.
   There were no changes to the budget that was drafted for the tentative budget. Gabe Buldra gave a summary of the highlights. There is still 3%COLA with Merit Increases, we did NOT increase the tax rate. There were some questions concerning Tax Collection and FDAT. Gabe explained that FDAT is the county Fire District Assistance Tax.
   The 2026-2027 budget is current at $12,728.690 with current tax rate at $3,4500 and the Bond Rate $0.3832

   Edi Webber made the motion to approve and adopt the final 2026/2027 fiscal budget and wage scale as presented. Seconded by Marcus. Motion Passed unanimously 4-0

4. ***Discussion/Consideration/Possible Approval re: Adoption of PSPRS Pension Funding Policy for the 2026/2027 Fiscal Year.***

Chief Livermore, this is an annual process that must be voted to fund each budget season.

Steve Voldal made the motion to approve the PSPRS Funding Policy for Fiscal Year 2026/2027 as presented. Seconded by Edi Webber. Motion carried 4-0.

5. ***Discussion/Consideration/Possible Approval re; Addition of New Signers and removal of old signers for both National and Chase Banks.***

Chief Livermore: we need to get signers approved for the Banks at Chase and National Bank of Arizona. Chief Livermore would also like Karen Robbins to become a signer for the purpose of aiding new district members and removing old members, such as past board members, and Chief Morgan and other administration.
There was a question to add Carin Rubin now or after she is sworn in as a member. Mr. Whittington assured the board that she can be added now, and it would not be effective until she has been sworn in. Detailed minutes need to be sent to the banks to complete this process.

Marcus Harding made the motion to approve the addition of Joshua Livermore, Edith Webber, Marcus Harding, Steve Voldal, Carin Rubin and Karen Robbins as signers on the District Bank accounts at National Bank of Arizona and Chase Bank, along with the removal of James Morgan and past district board members. Seconded by Edi Webber. Motion passed unanimously 4-0

V. Possible Executive Session

1. Legal advice under A.R.S. § 38-431.03(A)(3) and instructions to legal counsel under A.R.S. § 38-431.03(A)(4) regarding grants, grant administration, and the former Fire Chief's contract

2. Legal advice under A.R.S. § 38-431.03(A)(3) and instructions to legal counsel under A.R.S. § 38-431.03(A)(4) regarding the district's position and options related to the UAFF Health Care Trust contractual matter

Edi Weber made the motion to go into Executive Session for the purpose of legal advice as noted above A.R.S. § 38-431.03(A)(3) for former Chief Morgan's Grant Contract and A.R.S. § 38-431.03(A)(4) for The UAFF Health Care Trust contractual matter. Seconded by Steve Voldal. Motion passed unanimously 4-0.

Executive Session at 6:08PM
Back from Executive Session at 6:18pm

V-1. Steve Voldal made the motion authorizing Chief Livermore and Counsel to move as directed in Executive Session. Seconded by Edi Webber. Motion Passed unanimously 4-0.

V-2. No motion for UAFF healthcare trust. Motion tabled until further information.

VII. Summary of Current Events

1. Chief Livermore, if any changes on the Fire Chief report format are requested please, please contact Chief Livermore.

He summarized his report noting the Fire crews were deployed to New Mexico and had been out to New Mexico. He told the board we were billing and receiving funds for wildland fires.

Mrs. Webber questioned the reporting for the Buck Springs property cleanup. Chief said FM Charles Rose is working with the potential new buyer and we are hoping there will be cleanup soon.

Mrs. Webber would like names of businesses that Fire Marshal Rose is inspecting.

All other items are listed in the Fire Chief Report.

2. Chairman Rowlinson just commented on the busy activities for the Firefighters; he saw one of the accident scenes and just wanted to say fantastic job to everyone. Be Safe

VIII. Future Meeting Dates

July 20, 2026

IX. Announcements

June 30, 2026, from 11-2pm Meet the Fire Chief at Pinetop Coffee

July 4, 2026, Bullfrog Loop Parade

July 13-16, 2026, AFCA/AFDA Summer Conference

X. Adjournment

The meeting was adjourned at 6:23pm

Respectfully Submitted

Karen Robbins

Karen Robbins