Regular Meeting of Pinetop Fire Board
July 20-2026
Pinetop Fire District Station 12
Video & Conference Available
1845 S. Pine Lake Rd, Pinetop AZ 85935
Call the meeting to Order: John Rowlinson called the meeting to order at 5:00 pm

Roll Call of Board Members, Present - John Rowlinson, Edith Webber, Steve Voldal, Carin Rubin was sworn and Marcus Harding, was excused.

Administration Attending: Chief Josh Livermore, Sara Simonton- JVG, Karen Robbins, BC Richie Halcomb. Richard Wallace and Attorney Bill Whittington were present virtually.

1. Call the Public

None

Consent Agenda Board Business

The items on the consent agenda are considered routine and will be adopted in one motion unless a board member, staff, or member of the public in the audience requests, before the vote on the motion, to have the item considered separately. If any item is removed from the Consent Agenda, the Board Chairman will indicate when it will be discussed in the regular agenda.

Approval of meeting minutes for June 2026
Approval of Warrants paid June 2026.

Motion to approve the consent agenda as presented by Edi Webber. Seconded by Steve Voldal. The motion passed unanimously 3-0.

IV. Recognition

A. Swear in New Firefighter Delton Woodside.

This was done after 7c. to accommodate Delton being called out on a 911 emergency. Delton has been working since April 26. Congratulations Delton!

B. Employee Anniversaries: July anniversaries, Ben Altop 20 yrs, Greg Chavez 20 years, Danny McNeil 20, Omar Apodaca has 21 years, Chad Ashcraft has 19 years, and John Carpenter is at 13. Cody Wallace has one year with us and Richard Wallace Celebrated 25 years with PFD.

IIV. Board Business

A. Discussion/Consideration/Possible Approval re; Oath of office for new board member Carin Rubin

Carin Rubin was sworn in to replace Ben Borrego on the board. Welcome to the district, Carin!

VIII. Fire Chief Reports Moved here from later in the meeting.

Chief Livermore, we will be doing monthly reports from division managers so you can see how the district is performing. We had 304 total incidents this month and you can see the breakdown included in your packet.
We are out of restrictions.
Station 10 update; Currently we are waiting on a response from AZ Water. We are also evaluating other options, a potential well and tank, or partnering with Pinetop Water if AZ

water will allow it. A question came up about the water situation in the Country Club; Chief told them that water will always be an issue and it is an ongoing discussion. But our partner Ronny Deming is cooperating with PFD.
A discussion about the reports at the board meeting, we changed platforms and it is hard to run reports currently, but we are working on it.
A couple of congratulations for Battalion Chiefs Allison Moseley and Richie Halcomb, both have earned their bachelor's degree.
Someone asked if we charged citizens for false alarms. Chief told them we usually show up as part of our response, we do not have that many false alarms. Those could also be dispatched to and cancelled enroute. We do not charge for false alarms.

Danny was not present for the EMS report or related items.

Update on the money from the congressional direct spending amount maybe in the next 60-100 days. It is still in process.

Fire Marshal Charles Rose
Prevention division report. Update on the Roundhouse and smoke detector problem. He thinks it is solved by the placement of the detectors.
The Roundhouse is trying to put more units where the old restaurant was. The company that purchased the Roundhouse is also wanting to purchase the Buck Springs Resort, but they are stuck for now due to the bankruptcy of original owners of the project. He will provide and update next meeting.

We also collaborated with Rd Cross to secure some free smoke detectors. We need to plan how those will be installed and distributed.
We are also working with PSPRS to secure retirement for one of our members.
We are working on our IFC amendment package.
Silver King Smoke Lodge, they have been fantastic to work with- good partners in the district.
We also have the Rusty Cattle which is located over by Mr. Zeke's.

Allison would normally be doing a training report, but she is not here.

Cory is here for the support services report. A few things to highlight R8 our new ambulance was delivered in May. It should be in-service in the coming week.
R7, IFT Van, we are hoping to get some bids and get that sold. There was a question about the practicality of keeping it and Chief and Cory provided information on why it is not for in district. It is not four-by-four, there is no room in back for procedures or more than one medic.
E5 vs horse we have the report back and it will be getting repaired.

B. Discussion/Consideration/Possible Approval re; Presentation and approval of June 2026 Financial reports

Sara Simonton from JVG is here to present the financial reports.
All reports are included in the board Packet.

Total Revenue was up about $583,000 for the month.
We were under budget by about 1.2 million dollars.
The biggest driver was our non-tax revenue. We budgeted the congressional spending 1.4 million but that has been delayed.

Navajo County Revenue for June was over budget, due to the bond tax revenue.
All non-tax revenue was slightly under budget.
Total Expenses for June were under budget.
Communications were slightly over due to timing of the dispatch fees.
Managerial was also up slightly due to increase in bank fees.

Year to date Revenue was $11.3 million which is $41,000 over budget.
Property tax Revenue was under about $300,000.00. We are 99.3% collected. We have not seen our FDAT yet. We are in contact with the County to find out why.
Ambulance accounts were down about $236,000.
Grants were down due to timing of the congressional spending budget.
We had 9.9 million budget and 10.6 million of expenses. The largest variance is really in our personnel with almost $1,000,000 over budget.

Wildland Fire Income increased and when we have increase, we also have increase in our expenses and additional costs with personnel wages and overtime at $300,000 in additional expenses for the year.
Buildings and land were over as well by $71,000, related to December - lease purchase payment, which was not in the budget.

Interesting enough, our cash went from 2.7 million at this time last year to 1.7 million at present, with a decline of about a million dollars. We are also looking into bond expenditures and things that we paid for out of general fund that should have been paid out of the bond fund with St 10.

Sara told them that we were running over on personnel costs all year long, wildland for the most part. We plan to separate wildland going forward to take a better look at cost and benefit. We want to ensure that we are getting the best possible use of wildland funds. We need to make sure our day-to-day operations are balanced. We will have analysis graphs in the future for comparison.

Percentage was 80% personnel, 12% ops 5% admin and 3% communications.

Please refer to the board reports, any questions or concerns should be directed to Gabe Buldra or Sara Simonton, from the James Vincent Group.

Steve Voldal made the motion to accept the June 2026 financial reports as presented. Seconded by Edi Webber. Motion passed unanimously 4-0.

C. ***Discussion/Consideration/Possible Action re: Recommended Surplus of 2024 Ford Transit Vehicle***

R7 the IFT 2024 Ford van Ambulance that Cory spoke about. Since we no longer have the IFT program, we do not have a use for the transit van. It is not suited for -in district transport. We will advertise and accept sealed bids. There was a question about a clear title, Chief Livermore assured them it is. Steve Voldal wanted to know if we could upgrade or use it for something else but Chief Livermore told them it is very cramped/small in back and hard to work in such tight quarters- not four-by-four and not practical for regular 911 transports.

Edi Webber made the motion to follow staff recommendations for approval of the surplus 2024 Ford Transit Van, utilizing the process outlined in PFD Policy 105.01 asset management and disposal. Steve Voldal seconded the motion. Motion passed unanimously 4.0

D. Discussion/Consideration/Possible Approval re; Consider changing the day and time of The regularly scheduled monthly board meetings.

Chief Livermore: I would like the opportunity to get staff more involved in board meetings. Chief would like the meetings to start at 3pm on the third Monday of the month. The only Consideration would be JVG because they also attend the Timber Mesa Fire and Medical meetings, it would not affect us unless there was a holiday. But we can make it work. There There was also a discussion about public attendance – noted that public attendance should not be a problem as we rarely have public attendance.
problem as we rarely have public attending. They decided to do a trial period next meeting.

Steve Voldal made a motion to approve the monthly fire board meeting for the third. Monday of August 2026 starting at 3 pm on a trial basis to see how it works. Seconded By Edi Webber. Motion passed unanimously 4-0

E. Discussion/Consideration/Possible Approval re; Recommended amendment to the adopted 2026/2027 PFD wage scale.

Chief Livermore: We have several employees who are outside of the wage scale. Upon investigating, it appears that at least one year the organization probably could not afford a COLA and step increase at the same time, so they were caught up so to speak which then put them outside of the scale. These are the employees with 12+ step. They have remained outside of the wage scale since then. Recommendation is that the employee would get their COLA this year and then freeze their wage until the scale catches up to them, probably 1 – 2 years.

Chairman Rowlinson made the motion to approve freezing the annual wage of any employee who still falls outside of the amended wage scale after the 26-27 COLA is applied. Seconded by Edi Webber. Motion passed unanimously 4-0

E. Discussion/Consideration/Possible Approval re; Correction of inconsistent compensation Practices

Chief Livermore this sensitive information we may want to do executive session to seek legal. Advice under Arizona ARS 38431.03 A3. For Legal advice from the District's Attorney. Second by Steve Voldal motion passed unanimously 4-0.
Executive Session at 6:01 pm
Out of Executive Session at 6:25pm

No Board action taken at this time. We can revisit it later if needed.

VIII. Summary of Current Events

1. Reports have been given prior to this item. It was moved up in the meeting.

VIII. Future Meeting Dates

August 17, 2026, at 3PM

If anyone has anything for the agenda, please contact Chief Livermore.

IX. Announcements

No announcements

X. Adjournment

The meeting was adjourned at 6:26pm

Respectfully Submitted

Karen Robbins

Karen Robbins

APPROVED